

FILING CHECKLIST FOR DIVORCE WITH NO MINOR CHILDREN
Appalachian Family Law Information Center

Divorce Packet:

The Divorce Packet for Divorce With No Minor Children that you obtain from the Family Law Center should include the following documents, many of which are necessary in completing your case. Parties must read the Domestic Relations Standing Order of the Appalachian Judicial Circuit and serve a copy with their Complaint on the other side. Please see www.appflc.org for the forms referenced below.

- (1) Domestic Relations Case Filing Information Form (Plaintiff shall complete, sign and file)
- (2) Complaint for Divorce (Plaintiff shall complete, sign, and file)
- (3) Verification (Plaintiff shall complete, have notarized, sign, and file)
- (4) Standing Order of the Court (Plaintiff shall attach a copy to the Complaint and serve a copy on the Defendant **-or-** if an Acknowledgment of Service is completed by Defendant, Plaintiff shall complete and attach a copy of the Standing Order of the Court to the filed with the Complaint and mail a copy to the Defendant.)
- (5) Domestic Relations Financial Affidavits (“Affidavit”) (Both Plaintiff and Defendant shall complete, sign, have notarized, and file). You must bring proof of income and payments for the children’s health insurance as indicated in the Standing Order.
- (6) Summons and Sheriff’s Service Form (If Defendant will not complete the Acknowledgment of Service, then Plaintiff shall complete and give to the Clerk of Court to give to the Sheriff for personal service on Defendant.)

-OR-

Acknowledgment of Service and Consent to Try (Defendant shall complete, have notarized, sign, and file instead of personal sheriff’s service of the Complaint)

- (7) Rule Nisi and Certificate of Service (Clerk of Court signs and files the Rule Nisi and gives a copy to Plaintiff to mail to Defendant; Plaintiff shall complete, sign and file the Certificate of Service as proof that Defendant received notice of the court date.)

-OR-

NOTE: In place of going to court, you may also submit a Motion for Final Without a Hearing so that a judge may grant the final decree without a court appearance (See pages 3 and 4 of Domestic Relations Standing Order).

- (8) Settlement Agreement (Both Plaintiff and Defendant complete, sign, have notarized, and file)
- (9) Final Judgment and Decree of Divorce (Plaintiff completes and places in file; Judge signs and files)
- (10) Consolidated Domestic Relations Pretrial Order (If a contested hearing is required, each party shall complete, sign, and file)
- (11) State of Georgia Report of Divorce, Annulment or Dissolution of Marriage (Plaintiff completes and files)
- (12) Domestic Relations Case Disposition Information Form (Plaintiff completes and files)